



WATERLOO PUBLIC LIBRARY BOARD OF TRUSTEES

Agenda

November 13, 2025—12:00 PM—Meeting Room A/B

Join Zoom Meeting

<https://us06web.zoom.us/j/89408446304?pwd=iwzwaqSoejxQ7Xulle47XWAXbjCHFF.1>

Meeting ID: 894 0844 6304

Passcode: 297313

- I. Call to Order
- II. Approve Agenda **Board Action**
- III. Oral Comments of Board Members, Staff, and the Public
- IV. Approval of Minutes **Board Action**
 - A. October 9, 2025 Regular Meeting
- V. Financials
 - A. Updates
 - B. October 2025 Bills **Board Action**
- VI. Statistical/Usage Report
- VII. Director's Report
 - A. Comparative Statistics Report
 - B. FY25 Annual Report
 - C. Collective Department Report
 - D. Referred for Board Action **Board Action**
 - 1. Travel – two library employees, to be determined based on submission of proposal and scheduling, to Minneapolis for the Public Library Association's Annual Conference held April 1-3, 2025, with registration, lodging, per diem meals, and parking not to exceed \$4,500
 - 2. Approval of 2026 Holiday Schedule – Approve closure for Juneteenth, Veterans Day, and the Day after Thanksgiving in 2026
 - 3. Approval of 2026 Board Meeting Schedule
 - 4. Revise Library Services Policy
 - 5. Approval of Revised Management Salaries
 - 6. Presentation of Library Hours Proposal
 - 7. Approval of Dress Code Revisions
- VIII. Unfinished Business
 - A. Advocacy Update (Cindy Wells)
 - B. L/M Communication
 - 1. October 14, 2025 & November 6, 2025 Meeting Minutes
 - C. Future Staffing Considerations
 - 1. Personnel Requisition Committee for Programming Librarian and Possible Resulting Library Assistants

Mission Statement

To provide free access to education, information and recreation in a welcoming environment.

- IX. New Business
 - A. Director Search Committee Update
 - 1. Approve Director Search Expenses to be Taken from Rollover Levy Funds
Board Action
- X. Next Meeting Date
 - A. January 8, 2026
- XI. Adjournment **Board Action**

Board Training Session following adjournment: Interlibrary Loan Services with Jordan &
Anderson