

WATERLOO PUBLIC LIBRARY BOARD OF TRUSTEES

Agenda

October 9, 2025—12:00 PM—Meeting Room A/B

Join Zoom Meeting

<https://us06web.zoom.us/j/84224712122?pwd=xOUuguNuBnMh0aV9tKp3L3IN46LYGY.1>

Meeting ID: 842 2471 2122

Passcode: 029815

- I. Call to Order
- II. Approve Agenda **Board Action**
- III. Oral Comments of Board Members, Staff and the Public
- IV. Approval of Minutes **Board Action**
 - A. September 18, 2025 Regular Meeting
- V. Financials
 - A. Updates
 - 1. Projects and Funding Sources
 - 2. Restricted Cash Balances
 - 3. Follow Up Discussion on Utilities Billing
 - B. September 2025 Bills **Board Action**
- VI. Statistical/Usage Report
- VII. Director's Report
 - A. Informational Updates
 - 1. Update from IPIB Regarding Open Meetings
 - B. Collective Department Report
 - C. Referred for Board Action **Board Action**
 - 1. Preapproval for Self-Check Purchase – Not to Exceed \$30,000, to come from Levy Reserves
 - 2. Preapproval for Meeting Room Painting – Not to Exceed \$13,000, to come from Friends of the Library's 2024 gift
 - 3. Preapproval for Trending Titles Tables – \$3,000, to come from FoL's 2024 gift
 - 4. Preapproval for Remaining Youth Department Furniture – Not to Exceed \$30,000, to come from FoL's 2024 gift
 - 5. Preapproval for New PCs for 2nd Floor (8), Teen Area (2), and Youth Area (8) – Not to Exceed \$17,000, to come from Infrastructure Restricted Cash
 - 6. Discuss for Adoption a Letter of Support Policy
- VIII. Unfinished Business
 - A. Advocacy Update
 - B. Future Staffing Considerations
 - 1. Revised Job Descriptions and Management Reorganization
 - C. L/M Communication
 - 1. September 18, 2025 Meeting Minutes
- IX. New Business
 - A. Board Training Suggestions for 2026
- X. Next Meeting Date
 - A. November 13, 2025, Noon
- XI. Adjournment **Board Action**

Board Training Session following adjournment: Tech Services with Jillian

Mission Statement*To provide free access to education, information and recreation in a welcoming environment.*